



TERA Board of Directors

Meeting Minutes January

DATE/TIME: February 3, 2025, 1934-2125

Guest(s): none

Recorder: Kathy Hezeau

Attendance:

Matt Riley <small>President</small>	P	Alan Padgett <small>Vice President</small>	P	Jessica Reily <small>Treasurer & membership</small>	P	Kathy Hezeau <small>Secretary</small>	P	Todd Hezeau <small>Education & Webmaster</small>	P	Kerry Lowery <small>Awards</small>	P	Debbie Betz <small>Member at Large</small>	P	Debra Lemmons <small>Member at Large</small>	P
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TOPIC	DISCUSSION/CONCLUSION	ACTION
Call to Order	Matt Riley called the meeting to order.	Action: none
Minutes	Minutes were approved as presented. Debra made a motion and it was seconded by Jessica.	Action: Todd to post minutes on website for membership to review.
TERA Business Matt & Alan	<p>Benefit Ride: Went well. Tack Sale and Donations were a huge success. Thank you to Debbie for organizing and all those who donated tack.</p> <p>a. Ride manager clinic: previous discussion on holding on a Sunday after a Friday/Saturday ride. Concerned people would not stay. Discussed stand alone clinic with Zoom option. Kerry pointed out the need to learn how to mark trails with “real time feedback”. Debbie is willing to co-chair the ride manager clinic but needs assistance. Kerry is super busy, but still willing to help if needed. Debra volunteered to help. TERA has a ride manager handbook from 2013 that needs to be reviewed and updated. Previously, the handbook was reviewed at the clinics that were required to be completed every 3 years. This was in the previous bylaws and was removed with the update.</p> <p>Discussion tabled until next month. Will reach out to Breanna for feedback.</p> <p>b. Fundraising Chair Nominee: Jan Hudson has declined the nomination but is willing to assist when requested by the ride manager.</p> <p>c. Other updates: None.</p>	Action: Obtain copy of 2013 TERA ride manager clinic handbook.
Financials Jessica	<p>a. TERA Benefit Ride: \$4779 profit including tack sale. There is some tack remaining from the sale which will be sold at other TERA rides upon approval of the ride manager. Donations over \$300 value qualify for receipt.</p> <p>b. 2026 Financial Plan and Budget: 2026 Budget reviewed by committee. Funds need to be applied towards education. Discussion on providing education on YouTube, AERC and TERA membership pages. Approval tabled until information on TABA funds.</p>	Action: Debbie to pick up receipt book from Walmart



	<p>c. 2026 TABA Update: Unclear if TERA will receive donation for 2026. Matt should know by Monday and will send out a communication to members.</p> <p>d. Allocation funds to prizes: Discussion of increasing award allowance for prizes such as sportsmanship, high vet score which both promote the health and well-being of equine.</p>	
<p>Awards Kerry</p>	<p>a. End of Year Awards: Making headway and will be ready by Racing Stripes Ride.</p> <p>b. Other updates: Waiting on permit. Government shutdown will not have impact on ride. Lots of trails which make holding a 100-mile ride probable in the future.</p>	<p>Action:</p>
<p>Website and New Rider Clinic Todd</p>	<p>a. Local ride mentors and webpage: Updated ride mentor link on the webpage. Website updated with changes to front page that has quick link for new riders. Members page is undergoing revisions. Board will be able to review prior to going live.</p> <p>b. Board members website permissions: moderator permission offered to board members and granted at their request.</p> <p>c. New Riders Clinic: Clinic scheduled March 21-22 at Bo and Linda Parrish's home. Hope and Todd will provide education on Saturday; John will discuss saddle fit. Saturday night they will have potluck followed by a 5-mile night ride. Sunday will be a mock ride with either Carter or Val providing ride veterinarian education and feedback. Riders will have vet cards and learn how to vet in and train their horses for vet checks.</p>	<p>Action: Breanne to provide Jessica with an invoice for T-shirts.</p>
<p>New Business Alan</p>	<p>a. New board member expectations: Reviewed.</p> <p>b. Board election: process reviewed and results shared. Debra requested a copy of the vote. Todd provided copy to all board members.</p> <p>c. Membership Surveys: What do you want TERA to accomplish? Alan was concerned that a survey monkey would not be completed. Kathy suggested placing survey in rider packet with collection box to collect. Debbie and Debra will develop the survey and share with board.</p> <p>d. promoting endurance riding in Fort Worth: Fort Worth stockyards have large volume of equine enthusiasts who might be interest in learning about endurance. Suggestions for flyers to be made and posted at hotels and tack stores.</p> <p>e. Donation process for 501c3: to be discussed at ride meetings. Donation receipt to ride manager must go directly to TERA.</p> <p>f. TERA ride manager agreement: discount given to TERA members. Discount was developed to increase membership. Topic tabled for future discussion.</p>	<p>Action: Debbie to coordinate with Kerry time/place to pick up awards.</p>
<p>New Business</p>	<p>Debra suggested one of the board members provide 5 min briefing at TERA rides to inform riders what TERA is doing for them.</p> <p>Google drive has been developed by Jessica and will share with the board members for ease of communication and review of documents for the board of directors.</p>	<p>Action: Any board member present at TERA ride can provide brief updates to members at ride meetings if pre-approved</p>



		by ride manager.
Meeting adjourned	Next meeting March 10th.	